# PBIS Rollout Checklist

**School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date**:\_\_\_\_\_\_\_\_\_\_

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| **STATUS:**  **In Place TASK**  **Partially in place**  **Not in Place** | |
|  | Faculty and Staff |
|  | 1. Training content for teaching the school-wide expectations, lesson plans, acknowledgement, and discipline system to faculty and staff has been developed. |
|  | 2. PBIS team has scheduled training for staff on the school-wide expectations, lesson plans, acknowledgement, and discipline system. This should occur prior to the start of the new school year. |
|  | 3. Faculty and staff receive training on any revisions to elements and procedures for responding to student behavior including data collection procedures and rationale (updated ODR form, procedures for referral to the office, etc.). |
|  | 4. A training plan for orienting new faculty and staff to the school PBIS Framework (school-wide and classroom expectations, lesson plans, acknowledgement and discipline systems) has been developed. |
|  | 5. A training plan for orienting substitutes to the school PBIS Framework (school-wide and classroom expectations, lesson plans, acknowledgement and discipline systems) has been developed. |
|  | Students |
|  | 7. Training materials for orienting students to the PBIS Framework (teaching matrix, acknowledgement and discipline systems) have been developed. |
|  | 8. PBIS team has scheduled training for students to provide an orientation to the PBIS Framework (teaching matrix, acknowledgement and discipline systems). |
|  | 9. Students have been taught and have practiced the behaviors associated with the schoolwide expectations (*delivered lesson plans to all students*). |
|  | 11. Booster activities (reteaching, reinforcement) based on need and data have been developed for students. |
|  | 12. A plan for orienting incoming students throughout the year to the PBIS Framework (teaching matrix, acknowledgement and discipline system) has been developed. |
|  | 13. A plan for soliciting feedback from students and involving students in implementation of core components (e.g., expectations, matrix, lesson plans, acknowledgement system) has been developed. |
|  | Families/Community |
|  | 14. A method for gathering and responding to family input regarding the PBIS framework has been developed. |
|  | 15. A plan for communicating and discussing the PBIS framework with families in a variety of ways has been developed. |
|  | 16. A method for establishing ongoing communication with families regarding the PBIS Framework has been developed. |
|  | 17. A plan for orienting new families to the PBIS Framework has been developed. |