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| School Name |  |
| Date (MM/YY) |  |
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| **SEB Academy PBIS Track Activity** |
| *Developing Data Routines* |
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| **Guidelines:**   * What Data?   + Limit to information that answers important student, classroom, and school questions * How should information be gathered?   + Integrate data collection procedures into typical routines (e.g., ODRs, attendance, behavior incident reports)   + Schedule data collection and staffing to ensure that data are current * When?   + No more than 1% of time each day for managing data * By whom?   + Ensure access to all necessary information (e.g., student records)   + Data collection reports regularly checked for accuracy |
| **Directions:**   1. Review / revisit your targeted data-driven outcome measure (based on precision problem statement) to focus on for the year. 2. Identify how the team will gather data to monitor progress and evaluate the outcomes 3. Plan what data sources, when they will be collected, who will bring these data to the meeting and when. 4. Also, discuss how these data will be shared with your school community. |
| **Next Steps:**   * Gather stakeholder input in your outcome measure and relevant action planning. * Share your chosen outcome measure with your trainer. |

Social Emotional Behavior School / District Data Routines Chart

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| Data Source | Date(s) for administration | Who brings data to team meeting | Meeting date to review data | Plan to share data |
| *Tiered Fidelity Inventory* |  |  |  |  |
| *Behavior (ODRs)* |  |  |  |  |
| *School Climate Survey* |  |  |  |  |
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